

GREENER ULVERSTON CONSTITUTION

VERSION 1

25/05/2019

- 1. The name of the group is Greener Ulverston.**
- 2. The group has two main aims:**
 - a. Small Changes, Every Day, By Everyone**
 - i. Provide simple tips and ideas to make day-to-day life more eco-friendly without adding lots of extra cost.**
 - b. Make Ulverston greener!**
 - i. Improve recycling facilities at all town events.**
 - ii. Look at how schools could recycle more.**
 - iii. Educate school children on how to look after the planet**
 - iv. Work with other individuals and groups to achieve the best for Ulverston.**
- 3. The group is non-profit making. Any revenue shall be used to support the group's aims.**
- 4. The group is managed by a committee consisting of at least three individuals.**
 - a. The group has three officers:**
 - i. Chair**
 - ii. Secretary**
 - iii. Treasurer**
 - b. These positions are initially held by the three signatories of this constitution.**
 - c. Other committee members may be appointed by the committee at any meeting of the committee. Committee members must be proposed by one committee member and seconded by another. The appointment is approved when passed by vote within the committee.**
 - d. An individual may be removed from an officer position or the committee by a decision of the committee.**
 - e. An individual may resign from an officer position at any time. They continue to be a member of the committee.**
 - f. An individual may resign from the committee at any time providing they have handed over any group assets in their possession to another member.**

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5. The committee may meet as frequently as required, at the discretion of the officers, but at least annually.
 - a. Any committee member can request a meeting by writing to the Secretary. A meeting must be held if this request is supported by more than fifty percent of the committee membership.
 - b. The Secretary shall inform all committee members ahead of a meeting being held.
 - c. Meeting quorum is at least three committee members, at least one of which must be an officer.
 - d. The Chair is chair of meetings and the Secretary is the minute-taker. If absent, any present member may propose a chair and secretary of the meeting. If those names are seconded a vote shall be held to confirm the appointments.
 - e. A committee member may move a topic to a vote. If seconded by another member a vote is held.
 - f. All decisions are passed by majority vote of the committee. In the event of a tie, the chair of the meeting makes the decision.
 - g. The secretary will distribute minutes to all committee members after the meeting.
6. Money will be held in a bank account in the group's name.
 - a. The Treasurer is responsible for the finances of the group.
 - b. The Treasurer will present a statement of the group's finances annually or following a committee request.
 - c. The Treasurer may maintain an amount of cash outside the bank account.
7. Only officers can enter into contracts with third parties on behalf of Greener Ulverston.
8. The group can be dissolved by a decision at a committee meeting, or shall be dissolved if it is unable to meet the conditions of this constitution.
 - a. Any assets held by the group shall be placed at the disposal of Ulverston Town Council.
9. This constitution can only be changed by a decision at a committee meeting.

We, the undersigned, declare this constitution is adopted by Greener Ulverston.

Chair (signature) (date)

Rebecca Rooke (name)

Secretary (signature) (date)

Rebecca Gledhill (name)

Treasurer (signature) (date)

Matthew Rooke..... (name)